ADL*Forms*
Features & Benefits

Legal Forms You Can Trust

Benefits

✓	**Affordable**	With one low yearly fee you gain access to the ADL*Forms* service. *(see '**What We Supply**' below for more information)*
✓	**Never Run Out of Forms**	During your subscription period you can print unlimited forms for the packages you are subscribed to.
✓	**Always Have the Latest Forms**	With an internet connection ADL*Forms* can automatically check for updates on a daily basis to ensure your forms are always up-to-date with current legislation and form enhancements.
✓	**Reduce Costly Errors**	ADL*Forms* has many features that help minimise errors, including Templates, Lists, Date Calculation, Calculated Fields & the Third-Party Merge Facility.
✓	**Save Time**	ADL*Forms* was purpose built to minimise the time taken to complete forms.
✓	**Simple to Use**	ADL*Forms* is intuitive and simple to follow and no training is required.
✓	**Peace of Mind**	All ADL Forms, Agreements and Contracts are legally compliant and enforceable documents prepared by our qualified staff in consultation with our legal and professional advisors to ensure compliance with all relevant legislative requirements.

What We Supply

✓	**Unlimited Forms Printing**	For one low yearly fee we provide for your office unlimited forms printing for the packages you are subscribed to (we don't charge impression or 'per form' printing costs).
✓	**Install on Unlimited Computers**	You may install ADL*Forms* on all computers for your office, including home computers and laptops where required.
✓	**Unlimited Updates**	For your yearly fee you are entitled to unlimited software and forms updates for the subscription period.
✓	**Unlimited Support**	For your yearly fee you are entitled to unlimited telephone & email support during normal business hours (Australian Eastern Standard Time).

Key Features

✓	**Automatic Insertion of Company Details**	Your company details, as per your ADL*Forms* registration, will be automatically inserted into appropriate fields on all forms you create.
✓	**Corporate/Company Logos**	Your corporate or company logo can be configured to print as headers &/or footers on most ADL forms.
✓	**Merge From Major Real Estate Packages**	ADL*Forms* enables other industry software programs to merge data into most ADL forms. This feature provides a faster and more accurate method of completing forms, directly from the data already stored in your database, preventing costly errors associated with double handling (click here for more information).
✓	**Save Completed Forms Where You Choose**	You can save your completed forms to any location (eg. the property folder the form relates to), including your network server for easy backup and retrieval.
✓	**Unlimited Templates**	You may setup unlimited templates per form. Templates are a handy way to automatically populate fields within a form, thereby reducing the amount of typing required. Templates can be used in conjunction with the Third-Party Merge Facility.
✓	**Expandable Condition Reports**	Entry, Exit & Routine Condition Reports will allow up to 3,000 characters for each item comment. To enable this feature ADL*Forms* automatically expands the report when printing so that all comments are printed in full.
✓	**User Editable Lists**	Add & Retrieve commonly used names & addresses, clauses, comments, etc.

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